Handbook for the Implementation of AS 14.03.120

Report Card Legislation

School Year
2000-2001

Alaska Department of Education and Early Development
Teaching & Learning Support
801 W. 10th Street, Suite 200
Juneau, AK 99801-1894
Telephone (907) 465-8686
Fax (907) 465-3396

Table of Contents

Introduction……1

Background……1

Due Dates………2

General Instructions……..2

Section 1 Required Performance Indicators
Directions and Definitions……3

Section 2 Education Plan
Directions……...9

Section 3 Appendices
App. 1 Selected Definitions……..10

App. 2 AS14.03.120……..11

App. 3 4 AAC 06, Government of Schools……15

Introduction

The Legislature passed a law in 1997 that directed the Department of Education and Early Development to develop a school accountability system. The measure, known as the Quality Schools Initiative, includes significant changes to district report card requirements. The legislation, effective for the1999-2000 school year, requires that each district provide to the department a report on the performance of each public school and the public school students in the district. Beginning on January 15, 2001 the Department was required to provide to the governor and make available to the public and the legislature an annual report on the performance of public schools in the state. The school report cards can be viewed on our web site under: **http://www.eed.state.ak.us/DOE_Rolodex/schools/ReportCard/ReportCardSearch.cfm**.

Background

The Sixteenth Alaska Legislature formed the Joint Committee on School Performance to identify priorities for school improvement. Through a series of public hearings and discussions with various education groups, the Committee formulated recommendations that focused on the performance of students. The recommendations from the Joint Committee were acted upon by the Sixteenth Alaska Legislature through the enactment of Chapter 173. The legislation amended AS 14.03 with the addition of Sec 14.03.120. During the 1992 Legislative Session AS 14.03.120 was amended to require the school districts to submit summaries and evaluations of their environmental education curriculum. In addition, the State School Board amended 4AAC 06.160, the dropout regulation, to require school districts to include the information as part of the *School District Report Card to the Public*.

School districts are required to annually:

- submit an *Education Plan* to the Department of Education and make it available to the local public
- have each school conduct a public meeting at which the school's performance and the performance of the school's students are shared with the community, and forward a school-level report of performance to the district superintendent
- submit a *School District Report Card to the Public* to the Department of Education and make it available to the local public

Each pubic school district shall compile the building reports and include them along with the district plans for education. Each district will have a single district Report Card Coordinator who is to be responsible for compiling the school reports. Please contact your district Report Card Coordinator with your initial questions.

While each district will determine the format of the local report, the reports must include the required elements. Each public school, including charter schools, shall submit the annual report required by AS 14.03.120 (d) which will include:

- accreditation information,
- results of norm-referenced achievement tests,
- results of state standards-based assessments,
- description of student, parent, community, and business involvement in student learning,
- attendance rate,
- retention rate,
- dropout rate,
- graduation rate,
- annual percent of enrollment change,
- annual percent of enrollment change due to student transfers, and
- summaries of comments gathered as a result of presenting the report.

Due Dates

Report	Due To	On
Building Report	District Report Card Coordinator	**Date determined by the District**
District Compilation of Building Reports	Department of Education and Early Development	**July 1, 2001**
State Compilation of District Reports	Governor, Legislature and Public	**January 15, 2002**

General Instructions

This handbook has been developed to assist districts in meeting the requirements of the *Education Plan* and in collecting, reporting and verifying the information required to comply with AS 14.03.120 in the *Public School Report Card to the Public.* Alaska Statute requires districts to submit information for the *Report Card* on forms provided by the Department. The Excel spreadsheet found on our web site, http://www.eed.state.ak.us/forms/forms2.html#Report Card, replaces any forms used in previous years unless otherwise noted. The School Performance Report presented to the local public must include, at a minimum, the information required by the Department.

The information requested by these reports will be imparted to the Legislature, the Governor and made available to the public in a summary comparison report prepared by the Department of Education & Early Development. The summary comparison report will be based on the information received from the school

districts' *Education Plans* and *School Report Cards to the Public.* It will be available for distribution to the public each January.

Required Performance Indicators

-The Accreditation information for the 2000-2001 school year shall include:

- whether the school is accredited,

- **if** the school is accredited,
  -the date of accreditation,
  -the name of the accrediting organization; and
  -the level of accreditation awarded by the accrediting organization.

The accreditation data is on file at the Department. If you have received an accreditation report and are unsure that the Department has recorded your standing, please submit the data to Helen Mehrkens, phone (907) 465-8730, fax (907) 465-3396.

-The Results of norm-referenced achievement tests administered during the 2000-2001 school year shall include:

- the number and percentage of students who are in the top quartile and bottom quartile, for each grade and each subject in which three or more students were tested; and

- the national percentile of the mean normal curve equivalent for each grade and each subject in which three or more students were tested.

The Department of Education expects to have the CAT5 results from CTB McGraw-Hill by mid August. At that time, the data will be posted on the following web site: http://www.eed.state.ak.us/tls/assessment.

-The Results of state standards-based assessments (Benchmarks) in reading, writing, and mathematics for grades 3, 6, and 8, administered during the 2000-2001 school year shall state:

- the number and percentage of students tested who are in each of the following four proficiency categories, and each subject in which three or more students were tested:
  • advanced,
  • proficient,
  • below proficient,
  • not proficient.

-The Results of state standards-based assessments in reading, writing, and mathematics for the **high school graduation qualifying exam** administered during the 2000-2001 school year shall state:

- the number and percentage of students tested who are in the "pass" and "not pass" categories, for each grade and subject in which three or more students were tested.

The Department of Education will distribute the Benchmark and HSGQE results immediately after we receive the scores from the testing company. This is expected to occur by late August.

-**Description of student, parent, community, and business involvement in student learning** during the 2000-2001 school year shall include:

- the number and percentage of students responding to the teacher evaluation survey,

Student Survey Return Rate for the 2000-2001 School Year

School Number	School Name	Number of Students Eligible to be Surveyed	Number of Surveys Returned by Students	Student Survey Return Rate
999999	Sample School	12	9	75.0%

- the number and percentage of parents responding to the teacher evaluation survey,

Parent Survey Return Rate for the 2000-2001 School Year

School Number	School Name	Number of Parents Eligible to be Surveyed	Number of Surveys Returned by Parents	Parent Survey Return Rate
999999	Sample School	12	4	33.0%

- the number of school/business or interagency partnerships operating under written agreement,

Number of School/Business Partnerships for the 2000-2001 School Year

School Number	School Name	Number of School/Business Partnerships
999999	Sample School	12

- the average number of volunteer hours a week spent in the school by parents and other members of the community,

Average Number of Volunteer Hours Per Week Spent in the School During the 2000-2001 School Year

School Number	School Name	Average Number of Volunteer Hours per Week Spent in the School
999999	Sample School	18

- a narrative description of the results of parental, community or business involvement,

Parental, Community or Business Involvement During the 2000-2001 School Year

School Number	School Name	Description of the Results of Parental, Community or Business Involvement
999999	Sample School	

- any additional information the school wishes to provide.

Other Information the School Wishes to Share for the 2000-2001 School Year

School Number	School Name	Other Information the School Wishes to Share
999999	Sample School	

-The Attendance rate shall be computed by taking the aggregate daily attendance during the regular school year and dividing by the aggregate daily membership for the school year, expressed as a percentage.

- The aggregate daily attendance is the sum of the days present of all students when school is in session during the school year (AgDA);
- The aggregate daily membership is the sum of the days present and absent of all students when school is in session during the school year (AgDM);
- inservice days are not to be included in the computation;
- a student is considered present only if physically present at the school or engaged in a school activity even if the activity is away from the school.

Attendance Rate for the 2000-2001 School Year

School Number	School Name	AgDA	AgDM	Attendance Rate
999999	Sample School	4,352	4,782	91.0

-The Retention rate is computed by taking the number of students being retained on the last day of school and dividing by the membership on the last day of the school year, expressed as a percentage.

- data shall be reported as an aggregate school retention rate, based on the combined number of retained students in grades Kindergarten through grade eight as of the last day of school.

Retention Rate for the 2000-2001 School Year

School Number	School Name	Grades K-8 Number Retained	Grades K-8 Membership	Retention Rate
999999	Sample School	2	40	5.0%

-The Dropout rate is computed by dividing the number of dropouts in the current school year by the number of students enrolled in grades 7-12 on October 1 of the current school year. School year is defined as the 12 month period beginning with July 1 and ending June 30.

Dropout Rate for the 2000-2001 School Year

School Number	School Name	Grades 7-12 Number of Dropouts	Grades 7-12 Membership October 1, 2000.	Dropout Rate
999999	Sample School	2	64	3.1%

Ethnic Codes –

1 – White
2 – Black, non-Hispanic
3 – Hispanic
4 – Asian/Pacific Islander
5 – American Indian
6 – Alaska Native
7 – Unknown/Other

-The Graduation rate is computed by counting the number of graduates receiving a regular diploma by June 30th, and dividing that number by the sum of the 12th grade membership on the last day of school, and the number of mid-year graduates, and the number of summer graduates; for the purposes of this paragraph, 12th grade membership consists of students who have earned at least 16 credits toward graduation as of the beginning of the current year.

Graduation Rate for the 2000-2001 School Year

School Number	School Name	2001 H.S. Graduates + Mid-year Graduates + 2000 Summer Graduates	2001 Grade 12 Membership + Mid-year Grads + 2000 Summer Graduates	Graduation Rate
999999	Sample School	4	5	80.0%

-The Annual Enrollment Change is to be computed as follows:

• the annual percent of enrollment change is computed by taking the difference between the October 1 enrollment from the current school year and the October 1 enrollment from the previous school year and then dividing by the October 1 enrollment from the previous year, expressed as a percentage.

Annual K-12 Enrollment Change for the 2000-2001 School Year

School Number	School Name	10/01/1999 Enrollment	10/01/2000 Enrollment	Percent Change
999999	Sample School	19	23	+21.1%

-The Percent of enrollment change due to student transfers is computed by subtracting from one the quotient derived by dividing the number of students enrolled at least 170 days in the school by the total number of students enrolled at least one day in the school.

Percent of Enrollment Change Due to Student Transfers for the 2000-2001 School Year

School Number	School Name	A = Number of Students Enrolled 170 Days or More during the 2000-2001 school year	B = Number of Students Enrolled At Least 1 Day during the 2000-2001 school year	1 – (A/B)
999999	Sample School	172	213	19.2%

This indicator was previously reported as a District Transiency Rate.

-The Comment summaries shall include:

• the number of persons commenting counted by specific group (student, parent, other members of the community;

Number of Persons Commenting Counted by Group During the 2000-2001 School Year

School Number	School Name	Number of Students Commenting During the 2000-2001 School Year	Number of Parents Commenting During the 2000-2001 School Year	Number of Other Community Members Commenting During the 2000-2001 School Year
999999	Sample School	4	2	5

- the gist of the comments from each group, positive and negative.

Gist of Comments for the 2000-2001 School Year

School Number	School Name	Student Comments Collected During the 2000-2001 School Year
999999	Sample School	
		Parent Comments Collected During the 2000-2001 School Year
999999	Sample School	
		Other Community Member Comments Collected During the 2000-2001 School Year
999999	Sample School	

Reports are to be submitted in electronic form: diskette, or as an e-mail file attachment. The Excel spreadsheet can be found on our web site under: http://www.eed.state.ak.us/forms/forms2.html#Report Card.

You are encouraged to use the spreadsheet to plan your annual data capture. The Department will not accept any information submitted on forms from previous years unless the files have been modified to reflect the changes for the 2000-2001 school year.

All information should be sent to:

Alaska Department of Education and Early Development
Attn: Erik McCormick
Teaching and Learning Support
801 W. 10th Street, Suite 200
Juneau, AK 99801-1894
Telephone……(907) 465-8686
Fax……..(907) 465-3396
E-Mail: Erik_McCormick@eed.state.ak.us

Education Planning Report

(a) A district shall annually file with the department, and make available to the public, a report that:

- establishes district goals and priorities for improving education in the district,
- includes a plan for achieving district goals and priorities, and
- includes a means of measuring the achievement of the district goals and priorities.

(b) The department shall summarize the reports submitted under (a) of this section as a statewide report, and provide a copy to the governor and to each member of the legislature.

(c) A district shall make efforts to encourage students, parents, teachers, and other members of the community to participate in the preparation of the report submitted under (a) of this section.

Appendix 1

Selected Definitions

A **school** is an educational institution operated by a district and administered as an independent unit within the district, whether or not it is housed in a facility separate from all other such units. The term does not include an educational "program" within a district. A correspondence school is considered a school, whether designated a "program" or "school" in accordance with AS 14.03.120.

A **dropout** is defined as a student who was enrolled in the school at some time during the school year and left the school at some time during that same school year. This does not include an individual who:

- graduated from high school or completed a state- or district-approved education program, as evidenced by receipt of formal recognition from school authorities, or
- transferred to another public school, private school or state- or district-approved education program, or
- is temporarily absent due to suspension, or
- is absent due to illness or medical condition, or
- died.

School year is defined as the 12 month period beginning with July 1 and ending June 30. In this case, the school year is the 2000-2001 school year.

Appendix 2
Alaska Statute Sections 14.03.120-125

Sec. 14.03.120. Education planning.

(a) A district shall annually file with the department, and make available to the public, a report that

(1) establishes district goals and priorities for improving education in the district;

(2) includes a plan for achieving district goals and priorities; and

(3) includes a means of measuring the achievement of district goals and priorities.

(b) The department shall summarize the reports submitted under (a) of this section as a statewide report, provide a copy to the governor, and notify the legislature that the report is available.

(c) A district shall make efforts to encourage students, parents, teachers, and other members of the community to participate in the preparation of the report submitted under (a) of this section.

(d) Annually, before the date set by the district under (e) of this section, each public school shall provide, in a public meeting of parents, students, and community members, a report on the school's performance and the performance of the school's students. The report shall be prepared on a form prescribed by the department and must include

(1) information on accreditation;

(2) results of norm-referenced achievement tests;

(3) results of state standards-based assessments in reading, writing, and mathematics;

(4) a description, including quantitative and qualitative measures, of student, parent, community, and business involvement in student learning;

(5) a description of the school's attendance, retention, dropout, and graduation rates as specified by the state board; and

(6) the annual percent of enrollment change, regardless of reason, and the annual percent of enrollment change due to student transfers into and out of the school district.

(e) By a date set by the district, each public school in the district shall provide the report described in (d) of this section to the district's governing body. Along with the report, each public school shall submit a summary of comments made on the report by parents, students, and community members. By July 1 of each year, beginning in 2000, each district shall provide to the department a report on the performance of each public school and the public school students in the district. The district's report must

(1) be entitled "School District Report Card to the Public"; and

(2) include

(A) copies of the reports and summaries of comments submitted under this section by each public school in the district; and

(B) a compilation of the material described in (A) of this paragraph by each public school in the district.

(f) By January 15 of each year, beginning in 2001, the department shall provide to the governor and make available to the public and the legislature a report on the performance of public schools in this state. The report must be entitled "Alaska's Public Schools: A Report Card to the Public." The report must include

(1) comprehensive information on each public school compiled, collected, and reported under (d) and (e) of this section for the prior school year;

(2) a summary of the information described in (1) of this subsection; the summary must be prepared in a manner that allows school performance to be measured against established state education standards; and

(3) for a report due by or after January 15, 2003, the performance designation under AS 14.03.123 (b) received by each public school during the prior school year.

(g) In this section, "district" has the meaning given in AS 14.17.990 .

Sec. 14.03.123. School accountability.

(a) Beginning in August 2002, and during each of the following 12-month periods, the department shall assign each public school in each district the

performance designation of distinguished, successful, deficient, or in crisis based on multiple student measures, including student achievement. The State Board of Education shall establish this process by regulation.

(b) A public school assigned a performance designation of deficient or in crisis shall develop a school improvement plan under (e) of this section. The department shall inform the governing body of each district of the performance designation assigned to each public school in the district.

(c) The state board shall adopt regulations to allow a district to appeal the performance designation assigned to a public school in that district.

(d) The department may establish a program of special recognition for those public schools that achieve a distinguished performance designation.

(e) A public school that receives a designation of deficient or in crisis shall prepare a school improvement plan to improve student performance based on a process established by the State Board of Education. The public school shall undertake an improvement process under that plan to lead to a designation of successful or distinguished. The school improvement plan must be prepared with the maximum feasible public participation of the community, including, if appropriate, interested individuals, teachers, parents, parent organizations, students, tribal organizations, local government representatives, and other community groups. The district shall consult with and assist the public school in the
preparation of the school improvement plan. The school improvement plan must be approved by the local school board. The commissioner may provide technical assistance to a public school or the district at any time during the preparation and implementation of the school improvement plan on the request of an interested person and the approval of the district.

(f) Beginning August 1, 2002, and periodically during each of the following 12-month periods, the department shall monitor the progress of the implementation of each school improvement plan prepared under (e) of this section.

(g) The department may use existing staff or contract with one or more qualified persons to assist a public school that is deficient or in crisis under this section to improve student performance. Qualified persons to provide assistance under this section include educators, business leaders, members of the governing body of that district, and community leaders. The provisions of AS 36.30 do not apply to a contract awarded under this subsection.

(h) Notwithstanding any other provisions in this title, if the performance designation of a public school has continued to be deficient or in crisis for two consecutive school years, the chief school administrator, if the district employs a chief school administrator, the president of the governing body, and the principal

of the public school shall, at a public meeting of the State Board of Education, present a written report on the performance of that public school.

(i) The State Board of Education shall develop, by regulation, measures that may be progressively implemented by the commissioner to assist a public school to improve student performance in accordance with this section.

(j) In this section, "district" has the meaning given in AS 14.17.990 .

Sec. 14.03.125. Fund for the improvement of school performance.

(a) The fund for the improvement of school performance is created as an account in the general fund. The fund shall be used by the commissioner to make grants to a district located in the state for the purpose of improving school performance. The fund consists of money appropriated by the legislature. The commissioner shall annually determine the amount requested for grants under this section and shall include the amount in the department's budget request.

(b) A governing body, district advisory board, or nonprofit organization located in the state, or a teacher or principal employed by a public school in the state, may apply for a grant of up to $50,000 to improve school performance by submitting an application to the commissioner.

(c) A grant may be awarded to the same grantee in consecutive fiscal years, but may not be awarded to the same grantee for more than two fiscal years within a five-year period.

(d) Grant funds awarded under this section may only be expended to improve the performance of a public school.

(e) In this section, "district" has the meaning given in AS 14.17.990 .

Appendix 3

CHAPTER 06. GOVERNMENT OF SCHOOLS.

Article

1. General Administration (4 AAC 06.010 – 4 AAC 06.170)

* * * * *

ARTICLE 1. GENERAL ADMINISTRATION.

Section

* * * * *

70. (Repealed) [ELEMENTARY COURSE OF STUDY]

* * * * *

160. (Repealed) [REPORTING OF DROPOUTS]

170. School report

4 AAC 06. 070 is repealed:

4 AAC 06.070. ELEMENTARY COURSE OF STUDY. Repealed. (In effect before 7/28/59; am 5/30/71, Register 38; repealed __/__/2000, Register ___)

4 AAC 06.115 (a) and (d) are amended to read:

4 AAC 06.115. INTERSCHOLASTIC ACTIVITIES. (a) The purpose of this section [4 AAC 06.115] is to provide a procedure that enables school districts to promote and govern interscholastic activities effectively, economically, and fairly, while keeping those activities in their proper perspective educationally.

* * * * *

(d) In this section, "district" has the meaning given in AS 14.17.990 [AS 14.17.250]. (Eff. 6/26/94, Register 130; am 8/2/97, Register 143; am __/__/2000, Register ___)

Authority: AS 14.03.015 AS 14.07.020 AS 14.07.060

4 AAC 06.121(5)(A) is amended to read:

4 AAC 06.121. ANNUAL FINANCIAL REPORTING REQUIREMENTS. Effective August 5, 1990, a school district's annual audit report under AS 14.14.050 must meet the following requirements:

…

(5) the following additional special reports must be submitted, on a form prescribed by the department, with the annual audit report:

(A) Auditor's Report on Fund Balance Compliance based upon the requirements of AS 14.17.505 [AS 14.17.082.]

(Eff. 8/5/90, Register 115; am 12/30/98, Register 148; am __/__/2000, Register ___)

Authority: AS 14.07.020 AS 14.17.920
AS 14.07.060 AS 14.14.050

4 AAC 06.160 is repealed:

4 AAC 06.160. REPORTING OF DROPOUTS. Repealed. (Eff. 4/18/91, Register 118; am 6/16/93, Register 126; repealed __/__/2000, Register ___)

4 AAC 06 is amended by adding a new section to read:

4 AAC 06.170. SCHOOL REPORT. (a) A public school, including a charter school, shall submit the annual report required by AS 14.03.120(d) on a form provided by the department.

(b) In providing the accreditation information required by AS 14.03.120(d)(1), each school shall state

(1) whether the school is accredited,

(2) if the school is accredited,

(A) the date of accreditation;

(B) the name of the accrediting organization; and

(C) the level of accreditation awarded by the accrediting organization for the year of the report.

(c) In providing the results of norm-referenced achievement tests, as required by AS 14.03.120(d)(2), each school shall state

(1) the number and percentage of students tested who are in the top quartile and bottom quartile, for each grade and each subject in which three or more students were tested; and

(2) the national percentile of the mean normal curve equivalent for each grade and each subject in which three or more students were tested.

(d) In providing the results of state standards-based assessments in reading, writing, and mathematics, as required by AS 14.03.120(d)(3), in grades three, six, and eight, each school shall state the number and percentage of students tested who are in each of the proficiency categories for the standards-based test that is selected under 4 AAC 06.737.

(e) In providing results of the high school graduation qualifying examination in reading, writing, and mathematics, as required by AS 14.03.120(d)(3), each high school shall state the number and percentage of students who are in the “pass” and “not pass” categories, for each grade and subject in which three or more students were tested.

(f) In providing the description of student, parent, community, and business involvement in student learning, as required by AS 14.03.120(d)(4), each school shall state

(1) the number and percentage of students responding to the teacher evaluation survey;

(2) the number and percentage of parents responding to the teacher evaluation survey;

(3) the number of school/business or interagency partnerships evidenced by a written agreement;

(4) the average number of volunteer-hours a week spent in the school by parents and other members of the community;

(5) a narrative description of the results of parental, community, or business involvement, as identified by the school; and

(6) any other information the school wishes to provide on this subject.

(g) Each school shall compute the information required by AS 14.03.120(d)(5) as follows:

(1) the attendance rate is computed by taking the aggregate daily attendance during the regular school year and dividing by the aggregate daily membership for the school year, the result being expressed as a percentage; the aggregate daily attendance is the sum of the days present of all students when school is in session during the school year; the aggregate daily membership is the sum of the days present and absent of all students when school is in session during the school year; in-service days are not included in the computation; for the purposes of this paragraph, a student is considered present if physically present at the school or engaged in a school activity even if the activity is away from the school;

(2) for kindergarten through grade eight, the retention rate is computed by taking the number of students being retained on the last day of school and dividing by the membership on the last day of the school year, the result being expressed as a percentage; data must be reported as an aggregate school retention rate, based on the combined number of retained students in kindergarten through grade eight as of the last day of school;

(3) for grades 7 – 12, the dropout rate is computed by dividing the number of dropouts in the current school year by the number of students enrolled in grades 7 – 12 on October 1 of the current school year;

(4) the graduation rate is computed by counting the number of graduates receiving a regular diploma by June 30, and dividing that number by the sum of 12th grade membership on the last day of school, the number of mid-year graduates, and the number of summer graduates; for the purposes of this paragraph, 12th grade membership consists of students who have earned at least 16 credits toward graduation as of the beginning of the current school year.

(h) In providing the information required by AS 14.03.120(d)(6), each school shall provide the information on student transfers into and out of the school itself. Each school shall compute the information required by AS 14.03.120(d)(6) as follows:

(1) the annual percent of enrollment change is computed by taking the difference between the October 1 enrollment from the current school year and the October 1 enrollment from the previous school year and dividing by the October 1 enrollment from the previous school year, the result being expressed as a percentage;

(2) the annual percent of enrollment change due to student transfers is computed by subtracting from one the quotient derived by dividing the number of students enrolled at least 170 days in the school by the total number of students enrolled at least one day in the school.

(i) In preparing the comment summaries required by AS 14.03.120(e), each school shall state the number of persons commenting, indicate whether comments are from students, parents, or other members of the community, and succinctly set out the gist of the comments – both negative and positive ones.

(j) In this section,

(1) "current school year" means the school year in which the report is made;

(2) "district" has the meaning given in AS 14.17.990;

(3) "dropout" means an individual who was enrolled in the district at some time during the school year and whose enrollment terminated; “dropout” does not include an individual who

(A) graduated from high school or completed a state- or district-approved education program, as evidenced by receipt of formal recognition from school authorities;

(B) transferred to another public school district, private school, or state- or district-approved education program;

(C) is temporarily absent due to suspension;

(D) is absent due to an illness or a medical condition; or

(E) died;

(4) "previous school year" means the school year immediately before the school year in which the report is made;

(5) "school year" means the 12-month period beginning July 1 of each year and ending June 30 of the following year.

(k) For the purposes of AS 14.03.120(d) and (e), AS 14.03.123, and this section,

(1) “program” means an identifiable set of educational services that a district delivers to students who are not enrolled at a school facility to receive those educational services;
(2) “school”

(A) means an educational institution operated by a district and administered as an independent unit within the district, whether or not the school is housed in a facility separate from other units;

(B) does not include an educational program within a district, as designated by the district; and

(C) includes a correspondence school, whether designated a program or a school. (Eff. __/__/2000, Register ___)

Authority: AS 14.03.120 AS 14.07.020 AS 14.07.060

Editor's note: The form required in 4 AAC 06.170(a) may be obtained by writing to the Department of Education and Early Development, 801 West 10th Street, Suite 200, Juneau, Alaska 99801-1894.